

**TOWN MANAGER'S REPORT**  
**APRIL 2021**

➤ **Financial Report YTD FY21**

- Unrestricted General Funds Balance \$8,056,215; Restricted Funds Balance \$5,644,162
- General Revenue \$2,049,700; Budget \$1,308,695; 156.62% of budget
- General Expenses \$712,143; Budget \$1,308,695; 54.42% of budget
- Restricted Revenue \$1,936,036; Budget \$812,373; 238.32% of budget
- Transfer Tax Expenses \$797,531; Budget \$1,243,634; 64.13% of budget
- Grants/Other Expenses \$254,567; Budget \$193,093; 131.84% of budget
- Total Cash Assets \$13,728,975; Total Cash Liabilities \$164,973
- Total Income \$3,985,736; Budget \$2,121,068; 187.91% of budget
- Total Expense \$1,764,241; Budget \$2,745,422; 64.26% of budget

➤ **Participated in the following meetings/events:**

- April 6<sup>th</sup> - Met with the Landscaping Committee from Bishop's Landing North to review the landscaping plans approved by the Town Council.
- April 9<sup>th</sup> - Attended the SCAT Steering Committee Meeting breakfast with Mayor Belinko and Secretary Wisgirda.
- April 12<sup>th</sup> - Met with Mayor Belinko and Town Engineer Andrew Lyons, to review all Town projects.
- April 12<sup>th</sup> - Met with Chuck Adams on a site plan he submitted on behalf of Petinaro's property on RT 26.
- April 13<sup>th</sup> - Governor Carney's call with Mayors and Town Managers.
- April 13<sup>th</sup> - Attended "Meet and Greet" luncheon with Rod Hart of Ardent Companies, representatives of D.R. Horton, Mayor Belinko, Eric Evans, and Andrew Lyons.
- April 13<sup>th</sup> - Attended Town Council meeting.
- April 15<sup>th</sup> - Met with Major William Crotty, Captain Jon Wood, and Mayor Belinko to review Millville 2020.
- April 15<sup>th</sup> - Attended Planning & Zoning Commission meeting.
- April 16<sup>th</sup> - Met with the Bishop's Landing Social Committee at the Millville Community Center.
- April 19<sup>th</sup> - Attended Eric Evans' interview with James Simpson.
- April 19<sup>th</sup> - Met with Andrew Lyons and Kelly Reynolds. Ms. Reynolds will be submitting a site plan to add on to their current Shaka Shack restaurant.
- April 27<sup>th</sup> - Attended Town Council meeting.
- April 28<sup>th</sup> - Webinar through ICMA entitled "Kickstarting Inclusion". This is the second of three series on Diversity, Equity, and Inclusion.
- April 28<sup>th</sup> - Met with Pat Plocek to review the draft Facility Use documents.
- April 29<sup>th</sup> - Interviewed two applicants for the Town Clerk position.
- April 29<sup>th</sup> - Met with Jeff Cooper to discuss possible musical shows/concerts to be held at Evans Park.

➤ April 29<sup>th</sup> - Webinar / Work Press - Town virtual website training: Lisa, Jenn and myself.

➤ Permitted Public Events

1. Agape Creamery, LLC - Hosted Customer Appreciation Days held at the Millville Boardwalk

➤ Planning and Zoning Commission

The Commission met on April 15, 2021, to review a preliminary site plan submitted by Ron Sutton of CEA, on behalf of Ardent Companies, for the extension of Endless Summer Drive from the existing Amenity Center to Roxanna Road. The site is located in the Millville by the Sea Master Planned Community; Tax Map Parcel #134-12.00-3290.01 and 134-12.00-380.00. The commission voted 3-0-2 to recommend the applicant move to final site plan for Council's approval.

Attached are the following reports:

1. Crime Mapping for April
2. Code & Building Department Report

Respectfully submitted,  
Deborah Botchie  
Town Manager



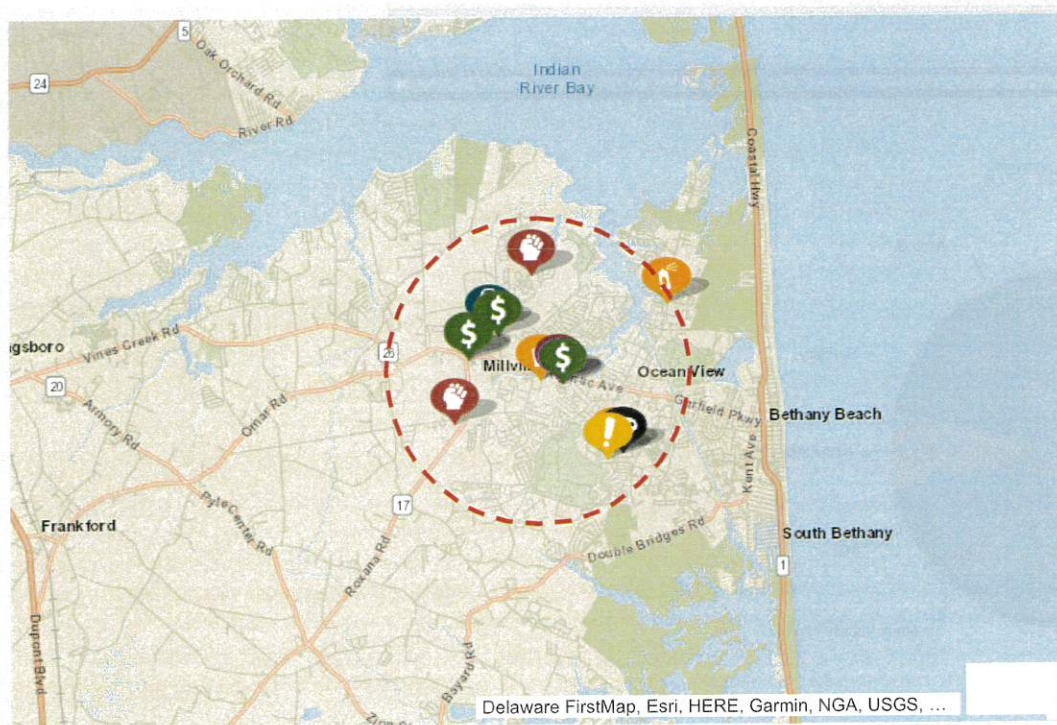
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## CrimeMapping.com Map

Thursday, April 1, 2021 through Friday, April 30, 2021

Showing crime types: Arson, Assault, Burglary, Disturbing the Peace, Drugs / Alcohol Violations, DUI, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft / Larceny, Vandalism, Vehicle Break-In / Theft, Weapons

☒ Show crime report ☒ Show crime chart

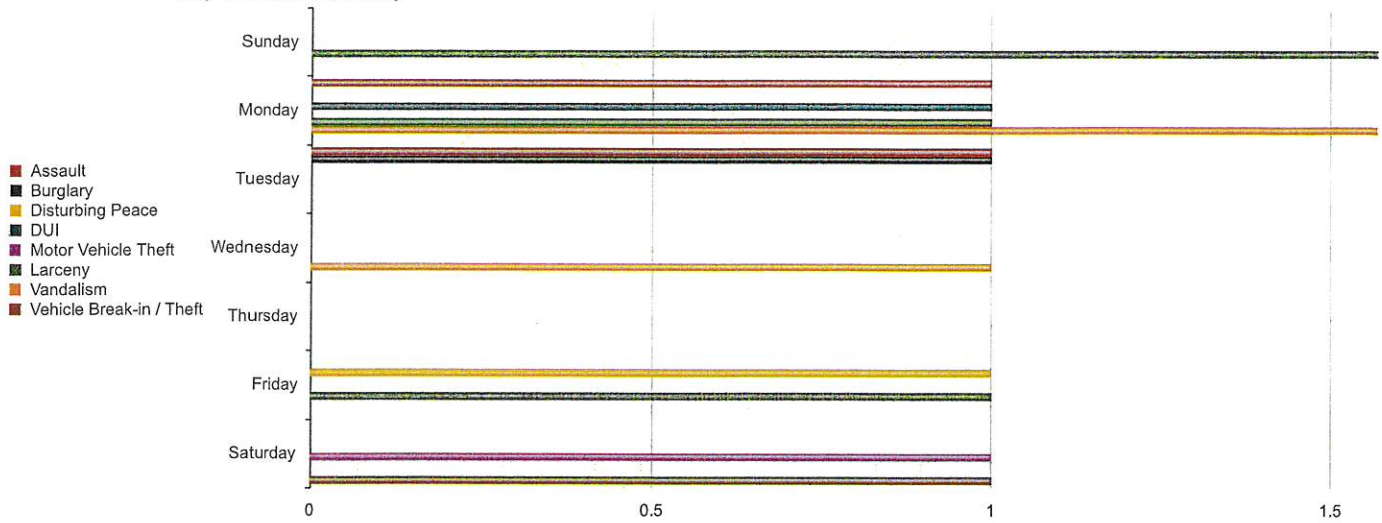


Grab the bottom/right borders to resize the map or the handle in the bottom right corner.

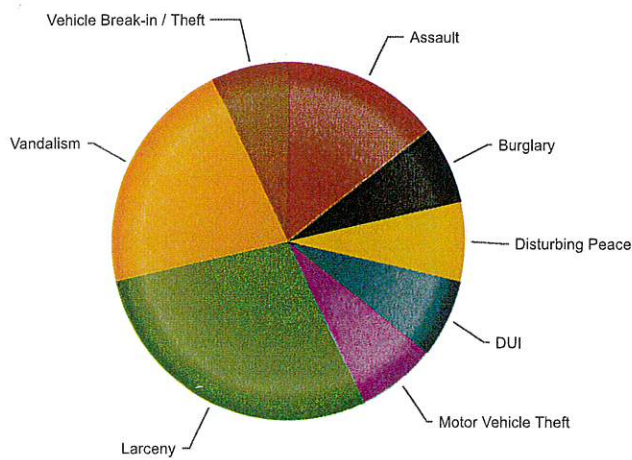
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Day of Week Summary









Crime Summary



## Crime Report

Type	Description	Incident #	Location	Agency	Date
	VEHICLE THEFT		38000 BLOCK W TOWN CENTER DR	Delaware State Police	4/24/2021 10:01 AM
	LARCENY/SHOPLIFTING		38000 BLOCK W TOWN CENTER DR	Delaware State Police	4/23/2021 3:01 PM
	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED		32700 BLOCK DIRRECKSON DR	Delaware State Police	4/20/2021 8:21 AM
	DRIVING UNDER THE INFLUENCE/LIQUOR		36000 BLOCK SQUIRREL RUN CIR	Delaware State Police	4/19/2021 10:43 PM
	LARCENY/SHOPLIFTING		34900 BLOCK E ATLANTIC AVE	Delaware State Police	4/18/2021 6:02 PM
	LARCENY/FROM VEHICLE/NOT ATTACHED		38000 BLOCK TOWN CENTER DR	Delaware State Police	4/17/2021 7:32 PM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR		37400 BLOCK BIRCH ST	Delaware State Police	4/16/2021 5:38 PM
	DAMAGE/PRIVATE PROPERTY		37500 BLOCK MAHOGANY ST	Delaware State Police	4/14/2021 10:37 PM

Type	Description	Incident #	Location	Agency	Date
	DAMAGE/PUBLIC PROPERTY	<i>Park</i>	35200 BLOCK S DUKES DR	Delaware State Police	4/12/2021 11:18 AM
	LARCENY/FROM ALL OTHER YARDS	<i>Whale Tale</i>	36000 BLOCK BLACKSTONE DR	Delaware State Police	4/12/2021 11:07 AM
	LARCENY/SHOPLIFTING		34900 BLOCK S ATLANTIC AVE	Delaware State Police	4/11/2021 8:53 PM
	BURGLARY/NO FORCED ENTRY/RESIDENCE		37500 BLOCK MAHOGANY ST	Delaware State Police	4/6/2021 5:21 PM
	DAMAGE/PRIVATE PROPERTY		38400 BLOCK S RESORT RV CIR	Delaware State Police	4/5/2021 4:44 PM
	INTIMIDATION/RECKLESS ENDANGER/TERRORISTIC THREAT/HARASSMENT/OTHER ASSAULTS/NON-AGGRAVATED		20400 BLOCK MOORHEN ALY	Delaware State Police	4/5/2021 1:46 PM

*1000 in Millville*

## Code & Building Department Monthly Report for April 2021

### BUILDING PERMITS

**Total BP Issued: 39**

- Single Family Homes 0
- Townhouse Units 11
- Minor 25
- Commercial 2
- Signs 1

**Certificates of Occupancy/Completion Issued: 51**

<b>Total Revenue</b>	<b>\$ 57,760.25</b>
BP SFH	\$ 0.00
BP SFTH	\$ 53,713.50
BP Commercial	\$ 712.75
BP Minor	\$ 3159.00
Sign Permits	\$ 175.00
BP Violations	\$ 0

### DEVELOPMENT ACTIVITY

#### **BISHOP'S LANDING:**

**BL2:** Work continues. Infrastructure continues. The houses are going up throughout phase 2 & 3. Should start in phase 4 around the end of May.

**MBTS Sea Star Village:** Done. Final blacktop completed. Walking for final inspection May 7<sup>th</sup> with Town Engineer.

**MBTS Sea Breeze:** Pad sites being prepared. Infrastructure continues. The 1<sup>st</sup> 18 lots sold and construction well underway. Should be connecting to the spur road with curb, stone, and blacktop by end of May. I think this date is still good. Model just had framing inspection so the final should be in June.

**PARKSIDE:** Building permit Issued for the model home.

**SEA EDGE:** Building in process. Should be sold out and done by December. At least that is their goal.

**SOUTHERN LANDING:** Infrastructure continues, Sewer connection along School Lane completed. Building construction should be starting in next few months.

**TOWN PARK:** Pickle Ball Courts done; Lighting should be completed by May 11<sup>th</sup>. Dirt has been relocated, Seed spread, and New Hire starts May 12<sup>th</sup>.

### CODE ENFORCEMENT: VIOLATIONS

TOTAL VIOLATIONS: \$150.00